



## Job Posting: Shelter Workers

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The Sagitawa Friendship Society prides itself in building relationships with clients in a caring and non-judgmental manner. Sagitawa utilizes harm reduction strategies to meet clients where they are at and endeavors to provide resources and support through a variety of programming. For more information about our organization, please visit our website: [www.sagitawa.org](http://www.sagitawa.org).

If you are a team player who contributes to a safe, respectful, and productive work environment for clients, your fellow staff members, and the community please apply as we are currently recruiting for 1 Full-Time Shelter Worker Evening Shift position 4pm to 12am and 1 Full-Time Shelter Worker Night Shift 12pm to 8am to work at the “Out of the Cold Shelter” in Peace River, Alberta.

### Position Summary

The Shelter Worker position is the first point of contact with the client and follows all shelter policies, procedures, and protocols for intake. This position provides the necessities of food, clothing, and shelter to clients. They also assess and provide guidance of the resources and supports available to the client.

### Qualifications

The ideal candidate possess the following qualities:

- Flexible and able to adapt in difficult situations
- Critical thinker and able to use common sense in high stress situations
- Non-judgemental attitude
- Understands and supports harm reduction practices
- High level of communication and observation skills
- Has the ability to be caring and compassionate with clients
- Ability to be assertive and uphold the rules/ expectations of the shelter

The successful candidate shall possess the following qualifications:

- Completion or working towards education in Social, Human Services or related field is considered an asset
- 1-2 years working directly with families
- A combination of related education and experience may be considered
- Knowledge and respect for Indigenous Cultures
- Knowledge of community resources
- Knowledge of developments regarding trauma informed care, mental health, addictions, social housing, and vulnerable populations is considered an asset
- Experience with marketing and building community relationships is an asset
- Proficient with using Microsoft Office (word, excel) and social media



- Current First Aid and CPR Level “C” and Safe Food Handling Course
- Completion of Suicide Prevention Certificate or Trauma Informed training or education is considered an asset
- Provide a satisfactory Criminal Record and Child and Family Services Intervention Record Check
- Class 5 driver’s license

Both positions are 40 hrs per week, are grant funded and starts immediately until April 30, 2024, with potential for extension. The applicant must be available to work either the evening shift 4pm-12am or night shift 12am-8am. The wage range is \$20.00 - \$27.00/hr – to commensurate with education and experience.

Send your cover letter and resume to [HR@sagitawa.org](mailto:HR@sagitawa.org)

Sagitawa is committed to an inclusive workplace that welcomes and respects all employees. We encourage all individuals of diverse populations to apply for job competitions.

Relocation assistance is not provided for this position.

Job Postings will remain open until suitable candidates are secured.

We thank all applicants for their interest in the positions and will contact only those selected for an interview. No phone calls.